

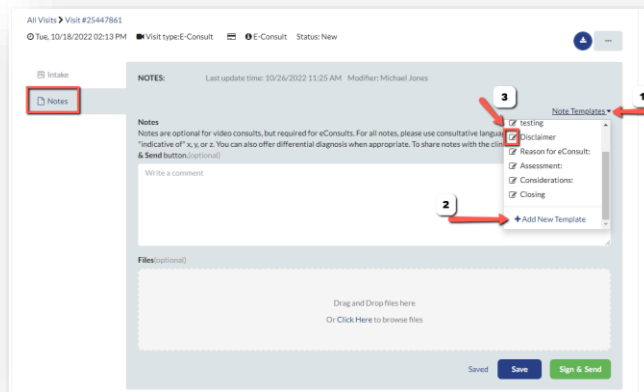
Creating a Template for eConsult Response Notes

Walkthrough for Volunteers

Learn how to create customized templates with your frequently used phrases and content. Easily insert them into your eConsult note responses to save time.

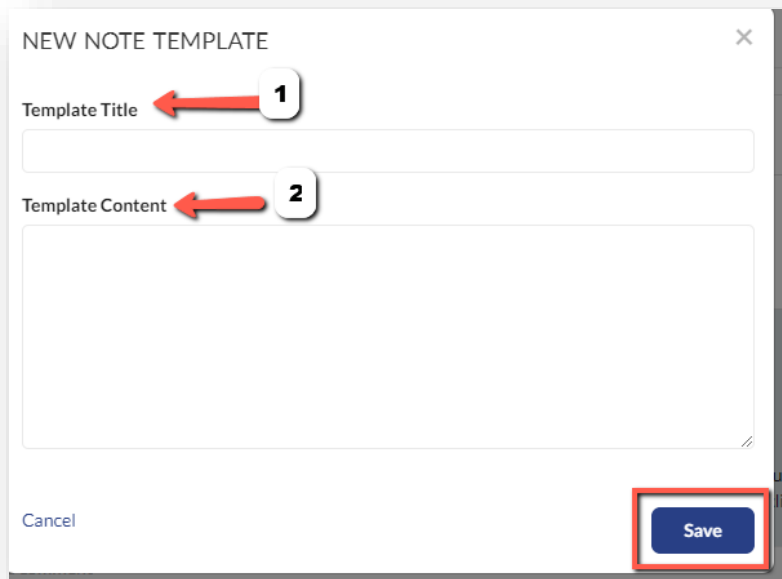
Viewing Templates

- 1) Click “Note Template” to open the window
- 2) Click on “Add New Template”
- 3) Click the icon to Edit/Delete existing template



Creating New Templates

- 1) Enter “Template Title”
- 2) Enter desired “Template Content”
 - *Consider typing and saving your content on a Word document on your computer. Then cut and paste the information into your VSee Template Content.
- 3) Select Save



Examples of Templates below:

DISCLAIMER:

- This electronic consultation is based on a brief clinical summary provided by the referring provider, and is not equivalent to a comprehensive history, physical examination, or medical record review. As such the consulting physician is providing his best advice and recommendations based only on partial information. Final medical decisions and treatment remain the responsibility and obligation of the treating physician.

GREETINGS:

- Good morning, Dr. Weinand. Thank you for consulting the hematology team at The MAVEN Project.
- Hi _____, Many thanks for the consultation. You have provided a good case history for this complex and interesting case.
- Hello _____. Thank you for consulting MAVEN. It gives us volunteers a rewarding mission to help out hard-working front line folks as yourself.

SPECIALTY RELATED CONTENT TEMPLATE:

- If your clinic does not have a continuous glucose monitor (CGM) to lend to a patient so you can see the patient's continuous glucose readings over the preceding 10-14 days, consider obtaining



one from a CGM manufacturer. The Dexcom CG Pro website is <https://provider.dexcom.com/products/dexcom-g6-pro>. Patients can sign up for a free trial of a personal Dexcom by going to <https://www.dexcom.com/en-CA/hello-dexcom-join-trial>. Another company's professional unit is the FreeStyle Libre Pro, which has the website <https://provider.myfreestyle.com/freestyle-libre-pro-product.html>. That company's free trial of a personal CGM is the MyFreeStyle Program at <https://www.freestyle.abbott/us-en/home.html>.

- DM checklist:
 1. Fingerstick BGs qid (fasting, AC lunch and dinner, and HS) and keep a log
 2. Work with diabetes educator and dietician
 3. Lifestyle optimization, including exercise, eating patterns, weight history as well as tobacco, alcohol, and substance use history
 4. DM education from the American Diabetes Association website at www.diabetes.org
 5. Check A1c q 3-6 months
 6. Check BP, fasting lipids, eGFR, urine albumin/creatinine, liver panel, screen for anemia, (if on metformin) vitamin B12, and (if on ACEi, ARBs, or diuretics) serum potassium q year
 7. Foot care education and foot checks
 8. Dilated eye and dental exams
 9. EKG if needed
 10. Pneumovax and yearly flu shot; COVID-19 vaccine and boosters. Zoster vaccine if 50 years or older. Hepatitis B vaccine is recommended for adults with diabetes aged <60 years. For adults aged >60 years, hepatitis B vaccine may be administered at the discretion of the treating clinician based on the patient's likelihood of acquiring hepatitis B infection.
 11. MedicAlert bracelet or necklace (<https://www.medicalert.org/>)
 12. Hypoglycemia education for the patient. Glucagon refill (IM, SQ, or nasal)
 13. PE exam: weight, BMI, BP (including orthostatic if indicated), fundoscopic exam, skin (injection sites, lipohypertrophy, acanthosis nigricans), foot exam (including visual inspection, eg skin integrity, calluses, foot deformity or ulcer, toenails, 5.07 monofilament exam), screen for depression, anxiety, and disordered eating

CLOSING:

- Please contact me if you have questions. Thank you for the opportunity to advise in the care of your patient. I hope this helps. Let me know if anything is not clear. Please consider scheduling a video consult with me on VSee if you would like to discuss this case more. Or you could send a future eConsult directly to me via the specialty room page, scroll down to the volunteer photo and click on volunteer name.
- I hope this is helpful. If you have further questions about this case, you can contact me via the messaging/chat feature in the VSee telehealth platform. In addition, if you would like to further



discuss this case, consider scheduling a video consult with me on VSee. Feel free to keep me posted with how your patient fares.

- You can always reach out to me on VSee to schedule a Video Consult. Please message me on VSee chat with you preferred dates/times including your time zone.
- Thank you for this interesting consult. If you would like to discuss this case or any lab studies further, you can contact me via the messaging/chat feature in the VSee telehealth platform. Also, if you have any further questions now or in the future, please feel free to submit an additional consult request at any time.